Instructions for obtaining CE and certificate from TCEO

- Go to *CDC TCE Online*. Select **Participant Login** to login. If you are new to TCEO, select **New Participant** to create a user ID and password.
- Once logged on to *CDC TCEO*, the **Participant Services** page will display. Select the **Search and Register** link. Select a search method to locate the course and click on **View**.
- Click on the course name, and the course information page will display. Scroll down to **Register Here**. Select the type of CE that you would like to receive and then select **Submit**.
- The next page requests demographic information. New participants are required to answer the demographic questions. Returning participants please verify this information and select **Submit**.
- A message will display thanking you for registering for the course. If you have already completed the course you may select the option to take the evaluation.
- If you have not completed the course, you will be directed back to **Participant Services**. Under **Evaluations and Tests** you may access the course detail page, the course link, or the evaluation and/or posttest after completing the course.
- Complete the evaluation and **Submit**. A posttest will follow the evaluation. A grade of 80% is required to pass the course.
- A record of your course completion and your CE certificate will be posted in the **Transcript and Certificate** section, located on the **Participant Services** page.

Click on the following videos or their links for additional help with TCEO:

General TCEO help

Learn More and Contact TCEO Learner Support

Register as a New Participant
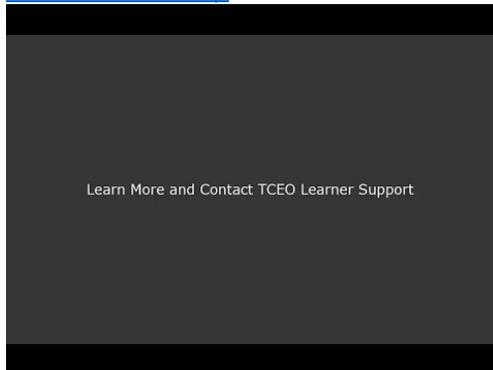
Register as a New Participant
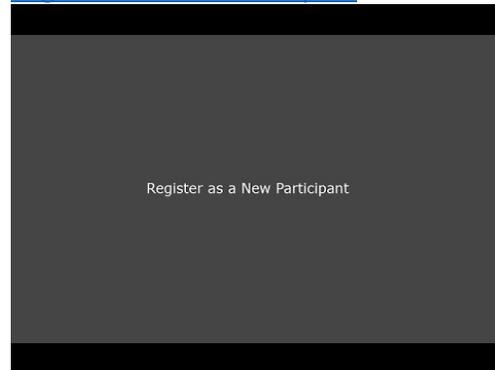
Search/Register for Course and Continuing Education

Search and Register for Course and Continuing Education

Complete Course Evaluation and Posttest
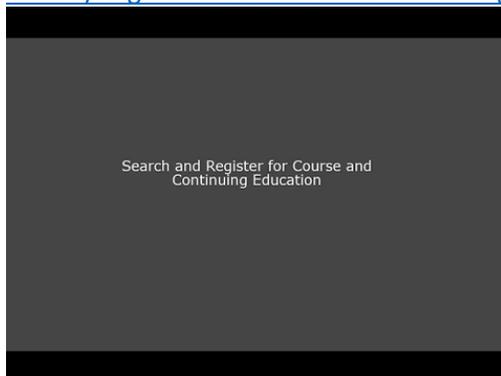
Complete Course Evaluation and Posttest
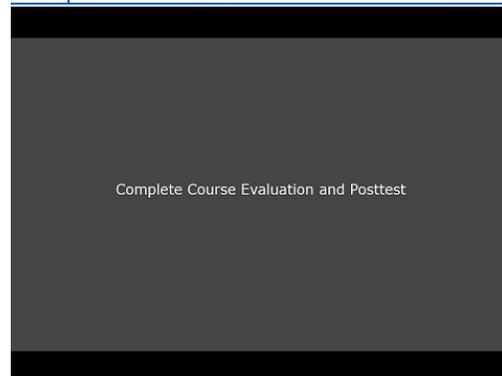
(More videos below)

[Reset Password](#)

Reset Password

[Access TCEO Transcript and Course Certificate](#)

Access TCEO Transcript and
Course Certificate