



Centers for Disease Control and Prevention

NATIONAL CENTER FOR HIV, VIRAL HEPATITIS, STD, AND TB PREVENTION

OVERALL RESPONSIBLE PARTY (ORP)

Certification Template

High-Impact HIV Prevention and Surveillance Programs for Health Departments

CDC-RFA-PS-24-0047

CERTIFICATION OF COMPLIANCE OVERALL RESPONSIBLE PARTY (ORP)

We certify our program complies with the CDC Data Security and Confidentiality Guidelines for HIV, Viral Hepatitis, Sexually Transmitted Disease, and Tuberculosis Programs: Standards to Facilitate Sharing and Use of Surveillance Data for Public Health Action (2011) available at:

<https://www.cdc.gov/nchhstp/programintegration/data-security.htm>

- We acknowledge that all standards in the CDC Data Security and Confidentiality Guidelines are implemented for the HIV surveillance and HIV prevention programs funded by **CDC-RFA-PS-24-0047 High-Impact HIV Prevention and Surveillance Programs for Health Departments** and for programs with which we share data, unless otherwise justified in an attachment to this statement.
- We apply all standards to all local/state staff and sub-recipients including contractors, that have access to and/or maintain confidential, personally identifiable public health data.
- We ensure that all sites where applicable public health data are maintained are informed about the standards. Documentation of required local data policies and procedures is on file with the Overall Responsible Party (ORP) and available upon request.
- We ensure that HIV surveillance and prevention public health information is released only for purposes related to public health, except where required by law.

The signed Certification of Compliance statement by the designated ORP will be submitted annually or when changes in the ORP designation occur.

Please select one of the options below:

- In full compliance with the CDC Data Security and Confidentiality Guidelines for HIV, Viral Hepatitis, Sexually Transmitted Disease, and Tuberculosis Programs (2011) for HIV surveillance and HIV prevention programs funded by **CDC-RFA-PS-24-0047 High-Impact HIV Prevention and Surveillance Programs for Health Departments**. We ensure that all standards are applied to all local/state staff and sub-recipients that have access to and/or maintain confidential, personally identifiable public health data. We ensure that all sites where applicable public health data are maintained are informed about the standards. We ensure that HIV surveillance and prevention public health information is released only for purposes related to public health, except where required by law; there are no attachments to this statement.
- Not in full compliance with the CDC Data Security and Confidentiality Guidelines for HIV, Viral Hepatitis, Sexually Transmitted Disease, and Tuberculosis Programs (2011). We are pursuing compliance for HIV surveillance and/or HIV prevention programs funded by **CDC-RFA-PS-24-0047 High-Impact HIV Prevention and Surveillance Programs for Health Departments**. A justification for non-compliance is included as an attachment.

Instructions for Non-compliance Statement: Please describe the reasons for non-compliance with the CDC Data Security and Confidentiality Guidelines for HIV, Viral Hepatitis, Sexually Transmitted Disease, and Tuberculosis Programs. Outline the steps being taken to address issues and achieve full compliance. Include a timeline and provide specific information for program areas that are non-compliant or pursuing compliance (e.g., surveillance, prevention, information technology, sub-recipients, community-based organizations, programs with which you share data etc.).

Name(s), title, and organizational affiliation of the proposed ORP(s)

ORP Name	Title	Affiliation

Applicant/Recipient Name	Grant/Cooperative Agreement Number
Signature Overall Responsible Party (ORP)	Date
Signature Authorized Business Official	Date
Signature Principal Investigator (s)	Date