

Overview of PS18-1802 Evaluation and Performance Measurement Plans (EPMPs)



The Centers for Disease Control and Prevention (CDC) has announced a five-year funding opportunity for health departments in states, territories, and select cities “*Funding Opportunity Announcement (FOA) PS18-1802: Integrated HIV Surveillance and Prevention Programs for Health Departments, 2018-2022*” to implement a comprehensive HIV surveillance and prevention program to prevent new HIV infections and achieve viral suppression among persons living with HIV.

Applicants are required to provide a jurisdictional evaluation and performance measurement plan (EPMP) that demonstrates how the grantee will fulfill the requirements described in CDC’s National EPMP for this FOA, as well as any additional jurisdictional evaluation objectives, outcomes, and indicators identified by the grantee. Applicants who elect to request additional funding to implement a demonstration project to expand high-impact HIV prevention and surveillance interventions and strategies must also develop and provide a separate demonstration EPMP. CDC has developed the following document and templates to assist applicants with the development of their jurisdictional EPMP (required) and demonstration EPMP (required only for those electing to conduct a demonstration project).

National Evaluation and Performance Measurement Plan: CDC’s national EPMP describes how the FOA will be monitored and evaluated at the national level. The national plan lists all required program activities and outcomes; specifies measure calculations, sources, and reporting frequency; and describes when and how data will be collected, analyzed, and reported. The national EPMP will be finalized after the review and finalization of grantees’ jurisdiction-specific EPMPs.

Jurisdiction Evaluation and Performance Measurement Plan Template: All applicants are required to develop a jurisdiction-specific EPMP that describes how they will implement, monitor, and evaluate the FOA requirements at their local level. The jurisdictional EPMP must address all major program elements, include and clearly identify all indicators required by CDC, and include any additional jurisdiction level indicators needed to monitor, evaluate, and continuously improve program processes and performance. During the first 6-months of the FOA award, CDC will work closely with grantees to finalize their jurisdiction-specific EPMP (e.g., conference calls, CDC EPI review/TA of targets).

CDC has developed a jurisdiction EPMP template to assist applicants with the development of their jurisdiction-specific EPMP. The template provides a structured format that includes all required EPMP elements, and prepopulates and clearly delineate CDC required evaluation elements.

Demonstration Evaluation and Performance Measurement Plan Template: Applicants who elect to propose a structured evaluation of innovative programs or activities or require additional resources for an evaluation that would not normally be a part of the required FOA strategies and activities are required to develop and submit a demonstration EPMP independent of their jurisdictional EPMP. CDC will work closely with grantees that receive demonstration project funding to refine implementation and evaluation approaches for the demonstration project and develop and finalize the demonstration EPMP (e.g., conference calls, CDC epi review/TA of targets).

CDC has developed a demonstration EPMP template to assist applicants with developing the demonstration EPMP. The template provides a structured format that includes all required EPMP elements as well as guidance/prompts to assist with completing each of the required elements.