

Department of Transportation's Guidance for Completing the Shipper's Declaration for Dangerous Goods

The U.S. Department of Transportation (DOT) oversees compliance with the Hazardous Materials Regulations (HMR; 49 CFR Parts 171-180). Permittees that are subject to the import permit regulations are also responsible for ensuring compliance with all other applicable federal regulations, including DOT requirements in the HMR. These slides are provided for informational purposes only. For additional information on compliance with the HMR or other DOT regulations, contact the Hazardous Materials Information Center (HMIC) using this link: <https://www.phmsa.dot.gov/resources>.

Aircraft Shipper's Declaration Form

SHIPPER'S DECLARATION FOR DANGEROUS GOODS (Provide at least three copies to the airline.)

Shipper: _____ Air Waybill No. _____
 Page _____ of _____ Pages
 Shipper's Reference Number: _____

Consignee: _____

Two completed and signed copies of this Declaration must be handed to the operator.

TRANSPORT DETAILS
 This shipment is subject to the regulations prescribed by: ICAO (if not applicable) IATA
 Airport of Departure: _____
 Airport of Destination: _____
 Shipment type: NON-RADIOACTIVE RADIOACTIVE

WARNING
 Failure to comply with all respects with the applicable Dangerous Goods Regulations may be in breach of the applicable law, subject to legal penalties.

NATURE AND QUANTITY OF DANGEROUS GOODS

IATA ID No.	Proper Shipping Name	Class or Division (Reference Code)	Packing Group	Quantity and type of packaging	Packing Inst.	Authorization

Additional Handling Information: _____

I hereby declare that the contents of this consignment are fully and accurately described above by the proper shipping name, and are classified, packaged, marked and labelled/placarded, and are in all respects in proper condition for transport according to applicable International and National Governmental Regulations. I declare that all of the applicable air transport requirements have been met.

Name/Title of Signatory: _____
 Place and Date: _____
 Signature (A typed signature must be used if the original declaration is not being retained): _____

Emergency Telephone Number: _____

FOR RADIOACTIVE MATERIAL SHIPMENT ACCEPTABLE FOR PASSENGER AIRCRAFT, THE SHIPMENT CONTAINS RADIOACTIVE MATERIAL INTENDED FOR USE IN OR INCIDENT TO RESEARCH, MEDICAL DIAGNOSIS, OR TREATMENT, AIR EUROPEAN TRANSPORT STATEMENT - CARRIAGE # ACCORDANCE WITH 1.4.2.1

- Category A infectious substances are capable of causing permanent disability, life threatening or fatal disease to humans or animals when exposure to them occurs.
- Individuals shipping Category A infectious substances by aircraft need to request a Shipper's Declaration form from a courier service.
- Make sure the form is in color, with the edges in red, text in black, and a white background.
- Check with the courier service to see if filling out the form in handwriting is acceptable.

Note: Only people who are USDOT hazmat trained and IATA shipper certified should be packaging and signing off on the Shipper's Declaration.

Aircraft Shipper's Declaration Form: Shipper's Address

SHIPPER'S DECLARATION FOR DANGEROUS GOODS (Provide at least three copies to the airline.)

Shipper: _____ Air Waybill No. _____
 _____ of _____ Pages _____
 Shipper's Reference Number: _____

Consignee: _____

Two completed and signed copies of this Declaration must be handed to the operator.

TRANSPORT DETAILS
 This shipment is subject to the regulations prescribed for: (Indicate non-applicable)
 PASSENGER AND CARGO AIRCRAFT CARGO AIRCRAFT ONLY

Airport of Departure: _____
 Airport of Destination: _____

Shipment type: (Indicate non-applicable)
 NON-RADIOACTIVE RADIOACTIVE

WARNING
 Failure to comply with all respects with the applicable Dangerous Goods Regulations may be in breach of the applicable law, subject to legal penalties.

NATURE AND QUANTITY OF DANGEROUS GOODS

IPI or ID No.	Proper Shipping Name	Class or Division (Subsection, Risk)	Pack- ing Group	Quantity and type of packaging	Packing Inst.	Authorization

Additional Handling Information: _____

I hereby declare that the contents of this consignment are fully and accurately described above by the proper shipping name, and are classified, packaged, marked and labelled/placarded, and are in all respects in proper condition for transport according to applicable International and National Governmental Regulations. I declare that all of the applicable air transport requirements have been met.

Name/Title of Signatory: _____
 Place and Date: _____
 Signature (A printed signature must be used if the signatory declaration is in the United States or its territories): _____

Emergency Telephone Number: _____

FOR RADIOACTIVE MATERIAL SHIPMENT ACCEPTABLE FOR PASSENGER AIRCRAFT, THE SHIPMENT CONTAINS RADIOACTIVE MATERIAL INTENDED FOR USE IN OR INCIDENT TO RESEARCH, MEDICAL DIAGNOSIS, OR TREATMENT. AIR EUROPEAN TRANSPORT STATEMENT - CARRIAGE IN ACCORDANCE WITH I.4.2.1

← Shipper's Address

Individuals completing the Shipper's Declaration for Dangerous Goods form must provide the full name, address, and telephone number of the shipper.

Note: Package carriers (e.g., FedEx, UPS) require shippers use hazmat compliance-checking software, and require the Shipper's Declaration be printed on paper with red hatch marks.

Shipper's Declaration Form: Receiver's Address

SHIPPER'S DECLARATION FOR DANGEROUS GOODS (Provide at least three copies to the airline.)

Shipper: _____ Air Waybill No. _____
 Page _____ of _____ Pages
 Shipper's Reference Number: _____

Consignee: _____

Two completed and signed copies of this Declaration must be handed to the operator.

TRANSPORT DETAILS
 This shipment is under the regulations prescribed by: ICAO (if not applicable) IATA
 Airport of Departure: _____
 Airport of Destination: _____

WARNING
 Failure to comply with all respects with the applicable Dangerous Goods Regulations may be in breach of the applicable law, subject to legal penalties.

Shipment type: NON-RADIOACTIVE RADIOACTIVE

NATURE AND QUANTITY OF DANGEROUS GOODS

IATA ID No.	Proper Shipping Name	Class or Division (Subclass, Code)	Packing Group	Quantity and type of packaging	Packing Inst.	Authorization

Additional Handling Information: _____

I hereby declare that the contents of this consignment are fully and accurately described above by the proper shipping name, and are classified, packaged, marked and labelled/placarded, and are in all respects in proper condition for transport according to applicable International and National Governmental Regulations. I declare that all of the applicable air transport requirements have been met.

Name/Title of Signatory: _____
 Place and Date: _____
 Signature (A typed signature must be used if the original declaration was in the United States or its territories): _____
(Your name is required)

Emergency Telephone Number: _____

FOR RADIOACTIVE MATERIAL SHIPMENT ACCEPTABLE FOR PASSENGER AIRCRAFT, THE SHIPMENT CONTAINS RADIOACTIVE MATERIAL INTENDED FOR USE IN OR INCIDENT TO RESEARCH, MEDICAL DIAGNOSIS, OR TREATMENT, AIR EUROPEAN TRANSPORT STATEMENT - CARRIAGE IN ACCORDANCE WITH ICAO 2.1

Receiver's Address

Individuals completing the Shipper's Declaration for Dangerous Goods form must provide the full name, address, and telephone number of the receiver/consignee.

Shipper's Declaration Form: Air Waybill Number

SHIPPER'S DECLARATION FOR DANGEROUS GOODS (Provide at least three copies to the airline.)

Shipper: _____ Air Waybill No. _____
 Page _____ of _____ Pages
 Shipper's Reference Number: _____

Consignee: _____

Two completed and signed copies of this Declaration must be handed to the operator

TRANSPORT DETAILS
 (Has shipment to within the limitations prescribed by: _____) Airport of Departure: _____
 (Selects non-applicable):
 PASSENGER AND CARGO AIRCRAFT / CARGO AIRCRAFT ONLY
 Airport of Destination: _____
 Shipment type: (select non-applicable)
 NON-RADIOACTIVE / RADIOACTIVE

WARNING
 Failure to comply with all respects with the applicable Dangerous Goods Regulations may be in breach of the applicable law, subject to legal penalties.

NATURE AND QUANTITY OF DANGEROUS GOODS						
Dangerous Goods Identification				Quantity and type of packaging	Packing Inst.	Authorization
UN ID No.	Proper Shipping Name	Class or Division (Classification Code)	Packing Group			

Additional Handling Information: _____

I hereby declare that the contents of this consignment are fully and accurately described above by the proper shipping name, and are classified, packaged, marked and labelled/placarded, and are in all respects in proper condition for transport according to applicable International and National Governmental Regulations. I declare that all of the applicable air transport requirements have been met.

Name/Title of Signatory: _____
 Place and Date: _____
 Signature: _____ (A typed signature must be used if the origin and destination are in the United States or its territories)
 Emergency Telephone Number: _____

FOR RADIOACTIVE MATERIAL SHIPPED ACCEPTABLE FOR PASSENGER AIRCRAFT, THE SHIPPER MUST PRINT RADIOACTIVE EMERGENCY INFORMATION FOR USE IN OR INCIDENT TO RESCUE, MEDICAL EMERGENCY, OR TREATMENT. ADD EUROPEAN TRANSPORT STATEMENT CARRIAGE IN ACCORDANCE WITH 1.1.4.2.1

Air Waybill Number and Number of Pages

The Air Waybill or air consignment note is a receipt issued by an international airline for all shipments of goods by air. The shipper or operator must complete the Air Waybill.

The Air Waybill is attached to the Shipper's Declaration for Dangerous Goods form.

Shippers need to provide the Air Waybill number, the number of pages, and a shipper's reference number for their own records.

Shipper's Declaration Form: Aircraft Limitations

Aircraft Limitations

Passenger and Cargo aircraft have restrictions on shipments of infectious substances.

For surface transport, there is no maximum quantity per package. For air transport, the **NET** limits are:

- 50ml or 50g per package for passenger aircraft, 4L or 4kg per package for cargo aircraft
- Quantities exceeding 50ml or 50g per package must be shipped using cargo aircraft.

SHIPPER'S DECLARATION FOR DANGEROUS GOODS (Provide at least three copies to the airline.)

Shipper: _____ Air Waybill No. _____
Page _____ of _____ Pages
Shipper's Reference Number: _____

Consignee: _____

Two completed and signed copies of this Declaration must be handed to the operator.

TRANSPORT DETAILS
This shipment is within the limitations prescribed by: (delete non applicable)
 PASSENGER AND CARGO AIRCRAFT CARGO AIRCRAFT ONLY
Airport of Departure: _____
Airport of Destination: _____

WARNING
Failure to comply with all respects with the applicable Dangerous Goods Regulations may be in breach of the applicable law, subject to legal penalties.

Shipment type: CLASSIFIED NON-RADIOACTIVE RADIOACTIVE

NATURE AND QUANTITY OF DANGEROUS GOODS

UN or ID No.	Proper Shipping Name	Class or Division (Subcategory, Risk)	Packing Group	Quantity and type of packaging	Packing Inst.	Authorization

Additional Handling Information: _____

I hereby declare that the contents of this consignment are fully and accurately described above by the proper shipping name, and are classified, packaged, marked and labelled/placarded, and are in all respects in proper condition for transport according to applicable International and National Governmental Regulations. I declare that all of the applicable air transport requirements have been met.

Name/Title of Signatory: _____
Place and Date: _____
Signature: _____ (All typed signatures must be signed in the original language and be legible.)

Emergency Telephone Number: _____

FOR RADIOACTIVE MATERIAL SHIPMENT ACCEPTABLE FOR PASSENGER AIRCRAFT, THE SHIPMENT CONTAINS RADIOACTIVE MATERIAL INTENDED FOR USE IN OR INCIDENT TO RESEARCH, MEDICAL DIAGNOSIS, OR TREATMENT. ADD EUROPEAN TRANSPORT STATEMENT, CARBAGE IN ACCORDANCE WITH 1.1.4.2.1

Shipper's Declaration Form: Airports

Airport of Departure and Airport of Destination

Individuals completing the Shipper's Declaration for Dangerous Goods form must provide the full name of the airports or cities of departure.

Normally, the carrier provides the official airport code and helps complete this section of the form.

SHIPPER'S DECLARATION FOR DANGEROUS GOODS (Provide at least three copies to the airline.)

Shipper: _____ Air Waybill No. _____
 Page _____ of _____ Pages
 Shipper's Reference Number: _____

Consignee: _____

Two completed and signed copies of this Declaration must be handed to the operator

TRANSPORT DETAILS:
 This shipment is in full compliance with the applicable provisions of ICAO, IATA, and applicable national regulations.
 Airport of Departure: _____
 Airport of Destination: _____

WARNING: Failure to comply with all respects with the applicable Dangerous Goods Regulations may be in breach of the applicable law, subject to legal penalties.

Shipment type: NON-HAZARDOUS HAZARDOUS

NATURE AND QUANTITY OF DANGEROUS GOODS

IATA ID No.	Dangerous Goods Identification			Quantity and type of packaging	Packing Inst.	Authorization
	Proper Shipping Name	Class (if known) (Subclass, if any)	Packing Group			

Additional Handling Information: _____

I hereby declare that the contents of this consignment are fully and accurately described above by the proper shipping name, and are classified, packaged, marked and labelled/placarded, and are in all respects in proper condition for transport according to applicable International and National Governmental Regulations. I declare that all of the applicable air transport requirements have been met.

Name/Title of Signatory: _____
 Place and Date: _____
 Signature: _____ (A typed signature need the space of the origin and destination and in the United States in the territory)
(Date printing allowed)

Emergency Telephone Number: _____

FOR HAZARDOUS MATERIAL SHIPMENT ACCEPTABLE FOR PASSENGER AIRCRAFT, THE SHIPMENT CONTAINS RADIOACTIVE MATERIAL INTENDED FOR USE IN OR INCIDENT TO RESEARCH, MEDICAL DIAGNOSIS OR TREATMENT, OR EUROPEAN TRANSPORT STATEMENT, CARRIAGE IN ACCORDANCE WITH 1.1.4.2.1

Shipper's Declaration Form: Shipment Type

Shipment Type

Individuals completing the Shipper's Declaration for Dangerous Goods form must indicate the presence of radioactive material.

SHIPPER'S DECLARATION FOR DANGEROUS GOODS (Provide at least three copies to the airline.)

Shipper: _____
 Air Waybill No. _____
 Page _____ of _____ Pages
 Shipper's Reference Number _____

Consignee: _____

Two completed and signed copies of this Declaration must be handed to the operator.

TRANSPORT DETAILS
 This shipment is subject to the limitations provided in the IATA DGR (IATA's Dangerous Goods Regulations).
 Airport of Departure: _____
 Airport of Destination: _____
 PASSENGER AND CARGO AIRCRAFT ONLY **CARGO AIRCRAFT ONLY**

WARNING
 Failure to comply with all respects with the applicable Dangerous Goods Regulations may be in breach of the applicable law, subject to legal penalties.

Shipment type: NON-RADIOACTIVE RADIOACTIVE

NATURE AND QUANTITY OF DANGEROUS GOODS

IATA ID No.	Proper Shipping Name	Class or Division (Subclass, Sub)	Packing Group	Quantity and type of packaging	Packing Inst.	Authorization

Additional Handling Information: _____

I hereby declare that the contents of this consignment are fully and accurately described above by the proper shipping name, and are classified, packaged, marked and labelled/placarded, and are in all respects in proper condition for transport according to applicable International and National Governmental Regulations. I declare that all of the applicable air transport requirements have been met.

Name/Title of Signatory: _____
 Place and Date: _____
 Signature: _____ (An X mark signifies that the signatory is not the shipper and destination is in the United States or its territories.)
 Emergency Telephone Number: _____

FOR RADIOACTIVE MATERIAL SHIPMENT ACCEPTABLE FOR PASSENGER AIRCRAFT THE SHIPMENT CONTAINS RADIOACTIVE MATERIAL INTENDED FOR USE IN OR SUBJECT TO RESEARCH, MEDICAL DIAGNOSIS OR TREATMENT AND EUROPEAN TRANSPORT STATEMENT CARRIAGE IN ACCORDANCE WITH 1.1.4.2.1

Nature and Quantity of Dangerous Goods: Infectious Substances Affecting Humans Part 1

This section must be completed in **English**.

- a. **UN or ID Number:** UN2814
- b. **Proper Shipping Name:** Infectious substances, affecting humans
 - Enter Technical Name : “excepted Category A infectious substance” (see 49 CFR 172.203(k)).
 - Generic microbiological names also in permitted under “Technical name” definition (see 49 CFR 171.8)
- c. **Class or Division:** Enter “6.2” for Infectious substances.
 For dry ice enter “9” (UN1845, Carbon dioxide, solid, **OR** Dry ice).
- d. **Packing Group:** Leave Blank; Does not apply to infectious substances.

SHIPPER'S DECLARATION FOR DANGEROUS GOODS (Provide at least three copies to the airline.)

Shipper: _____ Air Waybill No. _____
 Page _____ of _____ Pages
 Shipper's Reference Number: _____

Consignee: _____

Two completed and signed copies of this Declaration must be handed to the operator

TRANSPORT DETAILS
 (This shipment is within the limitations prescribed by: (delete non applicable))
 AIRCRAFT ONLY AIRCRAFT ONLY
 Airport of Departure: _____
 Airport of Destination: _____

WARNING
 Failure to comply with all respects with the applicable Dangerous Goods Regulations may be in breach of the applicable law, subject to legal penalties.

Shipment type: NON-RADIOACTIVE RADIOACTIVE

NATURE AND QUANTITY OF DANGEROUS GOODS

Dangerous Goods Identification				Quantity and type of packaging	Packing Inst.	Authorization
UN or ID No.	Proper Shipping Name	Class or Division (Indicate Subclass)	Packing Group			
a	b	c	d	e	f	g

Additional Handling Information: _____

I hereby declare that the contents of this consignment are fully and accurately described above by the proper shipping name, and are classified, packaged, marked and labelled/placarded, and are in all respects in proper condition for transport according to applicable International and National Governmental Regulations. I declare that all of the applicable air transport requirements have been met.

Name/Title of Signatory: _____
 Place and Date: _____
 Signature (A typed signature need be used if the signatory is unable to sign personally): _____

Emergency telephone number: _____

FOR RADIOACTIVE MATERIAL: SHIPMENT ACCEPTABLE FOR PASSENGER AIRCRAFT; THE SHIPMENT CONTAINS RADIOACTIVE MATERIAL INTENDED FOR USE IN OR INCIDENT TO DIAGNOSTIC, MEDICAL, DENTAL, OR TREATMENT; AERIAL/ROCKET TRANSPORT STATEMENT: CARRIAGE IN ACCORDANCE WITH ICAO/IATA

Nature and Quantity of Dangerous Goods: Infectious Substance Affecting Humans Part 2

This section must be completed in **English**.

- d. **Quantity and Type of Packaging:** Total net quantity of dangerous goods, including dry ice, if applicable, and its outer packaging material (“all packed in one fiberboard box” or “overpack used”)
- e. **Packing Instruction:** 620 for Category A infectious substances (954 for dry ice).
- g. **Authorization:** Leave Blank; Does not apply.

SHIPPER'S DECLARATION FOR DANGEROUS GOODS (Provide at least three copies to the airline.)

Shipper: _____ Air Waybill No. _____
 Page _____ of _____ Pages
 Shipper's Reference Number: _____

Consignee: _____

Two completed and signed copies of this Declaration must be handed to the operator.

TRANSPORT DETAILS
 This shipment is under the limitations prescribed by: (Indicate non applicable)
 PASSENGER AND CARGO AIRCRAFT / CARGO AIRCRAFT ONLY
 Airport of Departure: _____
 Airport of Destination: _____
 Shipment type: (Select one or more)
 NON-RADIOACTIVE RADIOACTIVE

WARNING
 Failure to comply with all respects with the applicable Dangerous Goods Regulations may be in breach of the applicable law, subject to legal penalties.

NATURE AND QUANTITY OF DANGEROUS GOODS

IPI of ID No.	Dangerous Goods Identification			Quantity and type of packaging	Packing Inst.	Authorization
	Proper Shipping Name	Class or Division (Reference Rule)	Packing Group			
a	b	c	d	e	f	g

Additional Handling Information: _____

I hereby declare that the contents of this consignment are fully and accurately described above by the proper shipping name, and are classified, packaged, marked and labelled/diplacarded, and are in all respects in proper condition for transport according to applicable International and National Governmental Regulations. I declare that all of the applicable air transport requirements have been met.

Name/Title of Signatory: _____
 Place and Date: _____
 Signature (A typic signature may be used if the signatory is authorized to sign on behalf of the shipper): _____

Emergency Telephone Number: _____

FOR RADIOACTIVE MATERIAL: SHIPMENT ACCEPTABLE FOR PASSENGER AIRCRAFT, THE SHIPMENT CONTAINS RADIOACTIVE MATERIAL INTENDED FOR USE IN OR BROUGHT TO RESEARCH, MEDICAL DIAGNOSIS, OR TREATMENT. ADD EUROPEAN TRANSPORT STATEMENT: CARRIAGE IN ACCORDANCE WITH 1.1.4.2.1